

**Minutes of the Meeting of the Parish Council of Farningham held at
St Peter & St Paul Church, 5-6 High Street, Farningham, Kent, DA4 0DG
on Wednesday 1 December 2021 at 7.00pm**

Present: Cllrs Liz Bourne (Chair), Daryl Burns, Philip McGarvey (District Councillor), Sam Pointer and Carol Salmon

In attendance: Cllr Roger Gough (County) (in part), Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllr Shanmuganathan and Cllr Oztosun.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. To receive report from the County Councillor

20mph zone - Cllr Gough asked Members if they were clear about information received from Whitney Gwillim about the 20mph zone and the wording for the informal consultation. It was agreed that Members would decide whether to include the details of costs and confirmed they will inform Cllr Gough if the costs were to be included. Members also asked Cllr Gough about any contribution that might come from his fund for parishes.

Speed Indicator Device (SID) – Cllr Gough advised he had followed the SID up with Toby and Cllr Pointer responded that he is agreeing the proposed locations of the SID with Speedwatch.

A20 – Cllr Gough commented that he had got a lot of push back from Highways on the idea of sound barriers and suggested that the Parish Council could put a formal request for the sound barriers on the website. Cllr Gough also advised that Highways stated that the 40mph zone signs are adequate. Members discussed their concern over the speed and number of serious accidents on the A20. It was agreed that Cllr McGarvey would send the details of accidents to Cllr Gough.

Cllr Bourne raised the issue of the byway through Farningham Woods and Cllr Gough agreed to look into setting up a meeting.

4. To receive report (verbal) from the District Councillor

Cllr McGarvey reported that a new audit manager has been appointed and SDC has also undertaken a peer review.

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

Members agreed to discuss Agenda Item 11.7 in confidence.

6. A Public Open Session. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

- 7. To approve as a correct record the Minutes of the Parish Council meetings on 6 October 2021**
Members resolved to approve the minutes of the meeting on 3 November 2021.
- 8. To take Matters arising from the Minutes where these are not covered under the subject headings below:**

8.11.6 Clerk has now received confirmation from Ken Bonner of termination of the Streetlights contract.

11.6 Clerk is liaising with SDC and Cllr Salmon to look at the site for goal posts.

11.7 Wealden Oak have been instructed to carry out the work but to liaise with PAYE. Members asked the Clerk to inform Sevenoaks District Council about the proposed tree work. (Action: Clerk)

- 9. To consider the following planning applications requiring comments and note the updated planning log:**

9.1 Planning Application

Application: SE 21/21/03698/FUL

Deadline for response: 03/12/2021

Site: Charton Manor Farm Gorse Hill Farningham KENT DA4 0JT

Development: Partial demolition of an existing barn and for the change of use and conversion of the remaining barn to provide 4 dwellings, amenity space and parking.

Members resolved to respond no objection to the application 21/01612/FUL.

Application: 21/01612/FUL

Deadline for response: 06/12/2021

Site: Canada Heights Button Street Swanley Kent

Development: Installation of a Cathodic Protection (CP) system (including the erection of an electrical equipment cabinet)

Members resolved to respond no objection to the application 21/01612/FUL.

Application: 21/03731/HOUSE

Deadline for response: 09/12/2021

Site: Vale Cottage 55 High Street Farningham KENT DA4 0DB

Development: New infill ground floor rear extension and alterations to existing ground floor rear bathroom extension

Members resolved to respond no objection to the application 21/03731/House.

9.2 Planning Log

Noted.

- 10. Finance Items for noting and decision**

10.1 Items paid and payable

Members resolved to agree the items paid and payable at Appendix A.

10.2 Budget for 2021/22

Noted.

10.3 Budget for 2022/23

It was agreed that Cllr McGarvey would send out an updated budget for review prior to the January meeting.

10.4 Insurance Renewal

The Clerk advised that she had not received any renewal figures yet. The Clerk also advised that Cllr Bourne should seek advice from the monitoring officer at Sevenoaks District Council.

10.5 Grants

Members resolved to agree the following grants for the year 2021-22.

Ellenor Hospice	£250.00
North West Kent Volunteer Centre	£100.00
Citizens' Advice Bureau (Sevenoaks/Swanley)	£150.00
Kent Air Ambulance	£150.00
Farningham and Eynsford History Society	£150.00
EFL Trident	£60.00
Swanley Food Bank	£150.00
West Kingsdown Foodbank	150.00
Royal British Legion (for Remembrance Wreath)	£50.00
DRIPS	£20.00
Anthony Roper Community Primary School	£200.00

Members resolved to pay for grass cutting and maintenance of St. Peter and St. Paul's churchyard for the year 2022.

11. Items for decision and allocation of resources if necessary

11.1 Grass cutting

Members resolved to accept the quotes from Lothlorien as presented and agreed that they should continue with the grass cutting for 2022. (Action: Clerk)

11.2 20mph zone in Farningham High Street

Members resolved to undertake the informal consultation on the 20mph zone in Farningham and to include details of the cost of the scheme. It was agreed that the consultation would be advertised in both the December and January issues of the Trident and on the noticeboards with response date of 31 January 2022 and include an email address and postal address. (Action: Clerk)

11.3 Speed indicator devices

Cllr Pointer is discussing the location of sites with Speedwatch.

11.4 Notice Board

Members resolved to get Lothlorien to remove the old notice boards and install the new notice board. (Action: Clerk)

Members resolved to extend the meeting.

11.5 Post Box

Members resolved to get a PO Box for the Parish Council and asked the Clerk to set it up. (Action: Clerk)

11.6 Christmas Event

Members resolved to spend up to £100 on refreshments for the Christmas event.

11.7 Clerk

Members resolved that the Clerk can leave the Council on 18 December 2021. Members agreed to put an advert in the Trident for the vacancy of the Clerk.

12. Items for report/noting

12.1 Correspondence

12.1.1 General Correspondence

Noted.

12.1.2 Kent Police

Noted.

12.1.3 KALC Community Awards Scheme 2022

Members agreed to nominate Vikki Saunders for her work in the community. Cllr Salmon agreed to contact her. (Action: Cllr Salmon)

12.2 Celebrations/Events

12.2.1 Eynsford Joint Event 2022

Cllr Burns attended a meeting and they are still looking at funding of £3,000 from the Paris Council.

12.3 Trident

Members agreed to include attendees at the meeting, grants, 20mph zone consultation, Clerk vacancy and thank you drinks for Friends of Farningham.

12.4 Air Quality

No update.

12.5 Action List Update

Noted.

12.6 Dates for meetings 2022

Noted. **Members agreed to have the Annual Parish meeting on 6 April 2022. (Action: Clerk)**

13. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Noted.

14. Date of next meeting Wednesday 12 January 2022 at 7.00pm at Shand Hall.

There being no further business the meeting closed at 21.30.

**Farningham Parish Council
PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
55	Village Hall Works/Grant	01/11/2021		FPC Current Account	ON LINE PAYMENT	FVH fire alarm deposit	West One Fire and Secu	S	2,167.23	433.45	2,600.68
13	Bank charges	12/11/2021		FPC Current Account (HB)		Bank charges	Handelsbanken	X	10.95		10.95
16	Electricity Charges	16/11/2021		FPC Current Account (HB)		Electricity supply	E-on (Electricity) (DD)	L	179.45	8.97	188.42
89	Telephone /Broadband	18/11/2021		FPC Current Account (HB)		Zoom	Mrs A Barlow	S	11.99	2.40	14.39
6	Computer	18/11/2021		FPC Current Account (HB)		Acrobat	Mrs A Barlow	X	15.17		15.17
86	Donations to Voluntary C	18/11/2021		FPC Current Account (HB)		Poppy Wreath	Royal British Legion	X	50.00		50.00
87	Salary On Costs (Tax, NI	18/11/2021		FPC Current Account (HB)		Tax/NI	HM Revenue and Custom	X	231.84		231.84
88	Travel and subsistence	18/11/2021		FPC Current Account (HB)		Travel expenses	Mrs A Barlow	X	17.10		17.10
90	Telephone /Broadband	18/11/2021		FPC Current Account (HB)		Telephone and Broadband	Mrs A Barlow	X	16.00		16.00
85	Clerk's salary (net)	23/11/2021		FPC Current Account (HB)		Clerk's salary	Mrs A Barlow	X	1,257.11		1,257.11
Total									3,956.84	444.82	4,401.66

Items to be Paid

	Payee	Description	Net	VAT	Total
1.	Mrs A C Barlow	Adjustment to Clerk's salary	4.20		4.20
2.	Mrs A C Barlow	Clerk's expenses	79.76		79.76
3.	Lothlorien	Grass cutting Amenity & Market Meadow	138.00		138.00
4.	Cllr E Bourne	Reimbursement for Live Drive	69.90		69.90
		Reimbursement printing Newsletter	53.64	10.73	64.37
		Stock photo	6.30	1.26	7.56
5.	DM Payroll Services Ltd	Payroll Administrator	90		90
6.	West One	Fire alarm FVH	5056.87	1011.37	6068.24
7.	Carol Salmon	Refreshments for Fof Farningham	56.80		56.80

29 October to 25 November 2021

1. KALC - THE QUEEN'S PLATINUM JUBILEE BEACONS 2ND JUNE 2022
2. KALC - IMPORTANT - Contain Outbreak Management Fund
3. Sevenoaks District Council: Electrifying scheme to help the District go green
4. SDC - Finance & Investment Advisory Committee – 4 November 2021 – Minutes
5. Sevenoaks District Council: New grant bid for Bradbourne Lakes
6. SDC - Cabinet - 11 November 2021 - draft minutes
7. KALC AGM 13 November 2021 - Climate Change presentation
8. NALC - FW: NATIONAL CSSC Green Message - NCTPHQ - UK CT
9. KALC - NALC CHIEF EXECUTIVE'S BULLETIN
10. SDC - Local Government Association - Corporate Peer Challenge
11. KALC virtual Climate Change Conference - 15 December 2021
12. KALC - Civility and Respect Newsletter – sent to all CLIs
13. KALC - NATIONAL CSSC Green Message - CoLP NFIB Fraud Bulletin - 19 Nov 2021
14. KALC CEO Bulletin - November 2021
15. SDC - Health Liaison Board - 3 November 2021 – Minutes
16. NALC CHIEF EXECUTIVE'S BULLETIN
17. South East Water - 25 Year Plan consultation
18. SDC - Scrutiny Committee - 9 November 2021 – Minutes
19. SDC- 06 (2021/22) – Response to Zero Emission Vehicle Consultation – Portfolio Holder Decision

Appendix C

All meetings to be held at 7pm at Shand Hall

Wednesday 12 January 2022

Wednesday 2 February 2022

Wednesday 2 March 2022

Wednesday 6 April 2022

Wednesday 4 May 2022

Wednesday 1 June 2022

Wednesday 6 July 2022

Wednesday 7 September 2022

Wednesday 5 October 2022

Wednesday 2 November 2022

Wednesday 7 December 2022