

**Minutes of the Meeting of the Parish Council of Farningham held at  
St Peter & St Paul Church, 5-6 High Street, Farningham, Kent, DA4 0DG  
on Wednesday 6 October 2021 at 7.00pm**

**Present:** Cllrs Liz Bourne (Chair), Daryl Burns, Philip McGarvey (District Councillor), Latif Oztosun, Sam Pointer, Carol Salmon and Krish Shanmuganathan

**In attendance:** Cllr Roger Gough (County Councillor) (in part), Amanda Barlow (Clerk)

**1 To receive apologies and reasons for absence.**

Apologies were received and accepted from Cllr Krish Shanmuganathan

**2 To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.**

None.

**3 To receive report from the County Councillor**

Cllr Gough report on the following items and a result of the meeting on 5 August 2021:

- Highways Improvement Plan - Phase Two.  
Cllr Gough has discussed with Whitney Gwillim (Schemes Project Manager, Kent County Council) and confirmed it will be with Members by the by the end of November.
- Cllr Gough agreed that he would ask Whitney for the wording for the informal survey to residents for consultation on the 20mph zone.
- Cllr Gough discussed costs of the 20mph scheme with the Whiney and they are likely to be £4,000 for the Traffic Regulation Orders (TROs) and £5,000 for the installation. Cllr Gough advised that he has £10,000 in his fund and asked Members to consider how much they would like to ask him to contribute.
- Cllr Gough has also advised he has a separate fund for Covid recovery to small local groups and asked Members to inform any local groups in Farningham.
- A20 Gullies – Cllr Gough advised he has discussed what is being done with Mike Payton (Sevenoaks District Manager, Highways Asset Management) and Tom Johnston (Highways Steward} is checking the gullies monthly and confirming with the drainage team the cleaning is done monthly. The problem seems to be what is covering the drains which causes more problems than the actual drainage so the water never gets into the drain. The Highways Steward deals with the clearing of the top of drains and the drainage team with the drains.
- Cllr Gough confirmed that he would ask his office to set up a meeting regarding a proposed Byway in Farningham Woods.
- Councillors asked about the speed signage on A20 and sound barrier on the grass section where the London Road meets the A20. Cllr Gough confirmed he had spoken to Mike Payton who was going to look at the signage and whether more could be done and advised that there was some objection to the sound barrier. Cllr Gough agreed to update Members re speed signs and give the reasons for the apparent KCC objection to the sound barrier.
- Speed Indicator Device (SID)- Cllr Pointer commented that although SIDs are not situated in 20mph zones, Crockenhill has a SID in a 20mph. Cllr Pointer asked Cllr Gough to confirm if it was possible for a SID to be placed in 20mph zone such as the one proposed for Farningham.

**4 To receive report (verbal) from the District Councillor**

Cllr McGarvey advised that he had no further update.

- 5 **To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960**

None.

- 6 **A Public Open Session. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.**

None.

- 7 **To approve as a correct record the Minutes of the Parish Council meetings on 4 August 2021**  
**Members resolved to approve the minutes of the meeting on 4 August 2021.**

- 8 **To take Matters arising from the Minutes where these are not covered under the subject headings below:**

11.1 Flint wall – PAYE was appointed and advised that the tree could have an impact and they suggested that a tree surgeon should look at the tree and then PAYE would look at the work. PAYE will not do the work during the winter and any work would need to be done from April. **Members resolved to agree a quote for any work suggested by the tree surgeon via email so that the work by PAYE could be carried out the following Spring.**

12.3 Cllr McGarvey reported that Laura Trott MP had visited the village and offered her supports for initiatives.

- 9 **To consider the following planning applications requiring comments and note the updated planning log:**

### **9.1 Planning Applications**

#### 9.1 Planning Application

**Application:** 21/02637/HOUSE

**Deadline for response:** 18 October 2021

Site: Toya White Post Hill Farningham KENT DA4 0LB

Development: Ground floor rear extension and raised patio area.

**Members objected to the original application and have no comment on the amended application.**

9.2 Halstead Parish Council - Saving the Green Belt (Broke Hill Appeal)

**Members were not able to attend and asked the Clerk to advise the Clerk at Halstead Parish Council.**

**(Action: Clerk)**

#### 9.3 Planning Log

Noted.

- 10 **Finance Items for noting and decision**

10. 1 Items paid and payable

**Members resolved to agree the items paid and payable at Appendix A.**

10.2 Budget for 2021/22

Noted.

10.3 External auditor's report  
Members noted the auditor's report.

10.4 United Trust Bank

**Members resolved that there should be an additional signatory on the account. Members resolved that the three signatories should be Cllrs Burns, McGarvey and Bourne. Members agreed that the Clerk should be the administrator of the account. (Action: Clerk)**

## **11 Items for decision and allocation of resources if necessary**

11.1 To discuss and agree next actions with regard to Farningham Village Hall Management Committee's request for a grant towards fire protection

**Members resolved to pay for the fire protection work from West One at a cost of £7,224.10. Members resolved that the invoice should be paid from the current account and the money transferred from the Ted Saxton account at United Trust Bank.**

11.2 To discuss and agree next actions with regard to the proposed 20mp zone in Farningham High Street

Members had previously discussed the matter with Cllr Gough and are awaiting further information.

11.3 To discuss and agree next actions with regard to improvements to the bridge in Farningham High Street

**Members agreed that the Clerk should send to Whitney Gwillim the power point presentation regarding the bridge improvements. (Action: Clerk)**

11.4 To discuss and agree next actions with regard to speed indicator devices

**Members agreed that the Clerk should get a quote for a speed indicator device. (Action: Clerk). Members discussed the type of speed indicator device and the logistics of using them however it was noted that the devices have to be purchased from the approved supplier.**

11.5 To discuss and agree next actions with regard to coppicing at Farningham Woods

**Members resolved that Sevenoaks District Council could carry out coppicing at Farningham Woods as detailed. (Action: Clerk). Member agreed to send out a mail chimp with the information about the coppicing.**

11.6 To discuss and agree next actions with regard to Streetlights

Members noted that the contract with Streetlights, the company contracted to service the streetlights, will renew as the deadline date for giving notice has passed. **Members agreed that the Clerk should write and give notice to Streetlights for 2022. (Action: Clerk)**

Members discussed light 44 and noted that Open Reach have not responded. **Members agreed that, if necessary, the Parish Council will pay for the disconnection and reconnection of the streetlamp.**

11.7 To discuss and agree next actions with regard to goal posts on Oliver Crescent

**Members resolved that the Council should pay for more interim cuts on Oliver Crescent to make the surface more playable if required.** Members asked the Clerk to get the schedule of grass cutting from Sevenoaks District Council and will then reconsider the goal post position.

## 12. Items for report/noting

### 12.1 Correspondence

#### 12.1.2 General Correspondence

Noted at Appendix B.

#### 12.1.2 Kent Police - July and August 2021 Newsletters

Noted.

#### 12.1.3 Kent Police - Rural Newsletter

Noted.

## 12.2 Celebrations/Events

### 12.2.1 Farningham Day 2021

Members thanked Cllr Salmon for her effort organising the Farningham Day. In turn Cllr Salmon wished to have it noted that the day would not have been as successful as it was without the support of fellow Members and members of the community.

Members discussed the money raised for charity which was excellent.

### 12.2.2 Eynsford Joint Event 2022

No further update.

### 12.2.3 Remembrance Sunday

Members agreed that Cllr McGarvey should lay the wreath in the churchyard at Farningham. **Members resolved to make donation of £50 to the Royal British Legion. (Action: Clerk)**

### 12.2.4 Christmas/Welcome Back Funding

The Clerk confirmed that Sevenoaks District Council have agreed funding of £2,000 to cover the cost of the tree and lights. The tree will be placed in Market Meadow which has been agreed with the Farningham Village Hall Committee. **Members agreed to have an event to turn on the lights on with carols and provide mulled wine.**

*Members resolved to extend the meeting.*

## 12.3 Trident

It was agreed to include information on the following items:

A20 – clearing gullies, Christmas tree, Christmas event, Farningham Woods coppicing,

## 12.4 Air Quality

Cllr McGarvey reported that SDC will be removing some of the air quality monitoring measuring stations. It was agreed that the Clerk should request the data from SDC. **(Action: Clerk)** Cllr McGarvey advised that he has been invited to visit the sites and invited Cllrs Shanmuganathan and Pointer to attend with him.

## 12.5 Action List Update

Noted.

## 12.6 Dates for meetings 2021/2022

Noted at Appendix C.

**13. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.**

Members agreed to present the KALC award to Lee Mullins.

Members agreed to do a newsletter before Christmas advertising the Christmas event.

**14. Date of next meeting Wednesday 3 November 2021 at 7.00pm at Shand Hall.**

**The meeting closed at 21.26.**

**Farningham Parish Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
36	Maintenance Assets/Ope	12/08/2021	Amenity Area Maintenance	Lothlorien Landscapes	S	65.00	13.00	78.00
37	Village Hall Works/Grant	12/08/2021	Market Meadow Grasscutt	Lothlorien Landscapes	S	50.00	10.00	60.00
39	Bank charges	13/08/2021	Bank charges	Handelsbanken	X	11.10		11.10
40	Electricity Charges	16/08/2021	Electricity supply	E-on (Electricity) (DD)	S	136.62	27.32	163.94
41	Clerk's salary (net)	23/08/2021	Clerk's salary	Mrs A Barlow	X	732.35		732.35
42	Projects	26/08/2021	Notice Board	The Parish Noticeboard C	S	950.00	190.00	1,140.00
43	Churchyard Grasscutting	26/08/2021	Churchyard maintenance	Lothlorien Landscapes	S	260.00	52.00	312.00
44	General contingencies	26/08/2021	Payroll services	DM Payroll Services	X	70.00		70.00
35	Farningham Day	02/09/2021	Entertainer	Carol Salmon	X	75.00		75.00
50	Salary On Costs (Tax, NI	08/09/2021	Tax/NI	HM Revenue and Custom	X	43.15		43.15
45	Bank charges	14/09/2021	Bank charges	Handelsbanken	X	10.40		10.40
46	Electricity Charges	16/09/2021	Electricity supply	E-on (Electricity) (DD)	S	136.62	27.32	163.94
47	Pension (Parish Council :	20/09/2021	Pension contribution	Nest Pensions	X	696.20		696.20
51	Salary On Costs (Tax, NI	22/09/2021	Tax/NI	HM Revenue and Custom	X	231.84		231.84
49	Clerk's salary (net)	23/09/2021	Clerk's salary	Mrs A Barlow	X	732.35		732.35
48	Pension (Parish Council :	28/09/2021	Pension contribution	Nest Pensions	X	74.98		74.98
<b>Total</b>						<b>4,275.61</b>	<b>319.64</b>	<b>4,595.25</b>

	Payee	Description	Net	VAT	Total
1.	Streetlights	Payment 1 of 2 for Annual Contract	1236.73	247.35	1484.08
2.	HMRC	Tax and NI for Clerk – due on 20 October 2021	232.04	-	232.04
3.	Lothlorien	Grasscutting PC - £65 Market Meadow - £50 Market Meadow Mound - £200	315.00	63.00	378.00
4.	PKF	External Audit Fee	300.00	60.00	360.00
5.	Farningham Parochial Church Council	Hire of Shand Hall – June to Dec 2021	142.00	-	142.00
6.	Mrs A Barlow	Clerk's Expenses	135.20	-	135.20
7.	Mrs Julia Chamberlain	Internatl Auditor Fee	160	-	160

31 July to 30 September 2021

1. SDC - Development Control Committee – 7 July 2021 – Minutes  
Development Control Committee – 22 July 20201 – Minutes Marked to follow.
2. KALC NEWS JULY 2021
3. NALC CHIEF EXECUTIVE'S BULLETIN
4. NALC NEWSLETTER
5. Community Connectors Newsletter
6. NALC CHIEF EXECUTIVE'S BULLETIN
7. Community Connectors
8. Sevenoaks District Community Safety Partnership Newsletter - August 2021
9. NALC CHIEF EXECUTIVE'S BULLETIN
10. KALC - NORTH DOWNS WAY AMBASSADORS - KENT DOWNS
11. KCC Consultation - KCC Household Waste Recycling Centres Booking
12. KALC CEO Bulletin - August 2021
13. SDC - Government's Afghan Locally Employed Staff Relocation Scheme
14. KCC Vision Zero Road Safety Strategy launch - September 15th - now online as well
15. KALC NEWS AUGUST 2021
16. Kent Police Rural Task Force Report
17. NALC CHIEF EXECUTIVE'S BULLETIN
18. Kent Plan Bee August 2021 Newsletter
19. KCC Member Briefing on the Environment - September 2021
20. Gatwick Airport launches Northern Runway public consultation
21. Sevenoaks District Council: Chairman flies the flag for Emergency Services Day
22. Sevenoaks District Council - Gambling Policy Consultation
23. Sevenoaks District Council: Council phone lines open for longer
24. NALC CHIEF EXECUTIVE'S BULLETIN
25. Proposed expansion at Gatwick Airport
26. SDC –Licensing Committee - 8 September 2021 - Minutes
27. SDC –Finance & Investment Advisory Committee - 7 September 2021- Minutes
28. Publication of the September 2021 Pre-Submission Dartford Local Plan
29. Sevenoaks District Council: Media statement - Swanley Lane accident
30. SDC --Cabinet - 16 September 2021 - draft minutes
31. NALC CHIEF EXECUTIVE'S BULLETIN
32. KALC CEO Bulletin - September 2021
33. SDC – Sevenoaks Joint Transportation Board - 14 September 2021 – Minutes
34. SDC – Development Control Committee – 9 September 2021 – Minutes
35. SDC - 04 (2021/22) Night flight restrictions at Heathrow Gatwick and Stansted airports  
beyond 2024 plus national night flight policy consultation – Portfolio Holder Decision

## **Appendix C**

### **All meetings to be held at 7pm at Shand Hall**

Wednesday 3 November 2021

Wednesday 1 December 2021

Wednesday 12 January 2022

Wednesday 2 February 2022

Wednesday 2 March 2022

Wednesday 6 April 2022

Wednesday 4 May 2022

Wednesday 1 June 2022

Wednesday 6 July 2022

Wednesday 7 September 2022

Wednesday 5 October 2022

Wednesday 2 November 2022

Wednesday 7 December 2022