

**Minutes of the Meeting of the Parish Council of Farningham held at  
St Peter & St Paul Church, 5-6 High Street, Farningham, Kent, DA4 0DG  
on Wednesday 4 August 2021 at 7.00pm**

**Present:** Cllrs Liz Bourne (Chair), Daryl Burns, Philip McGarvey (District Councillor), Latif Oztosun, Sam Pointer, Carol Salmon and Krish Shanmuganathan

**Apologies:** Cllr Roger Gough (County Councillor)

**In attendance:** Amanda Barlow (Clerk)

**1. To receive apologies and reasons for absence.**

Apologies were received and accepted from Cllr Roger Gough (County Councillor)

**2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.**

None.

**3. To receive report from the County Councillor**

The Clerk advised that Cllr Gough has sent an update via email and it was confirmed that Members would meet with Cllr Gough and the Highway Steward to discuss speed and highway issues on Thursday 5 August 2021. Cllr Gough, in his email to the Clerk, gave the following updates:

- His office is arranging a zoom meeting to discuss the Farningham Woods/By way issue and they will be in contact with the Clerk to arrange a suitable date.
- Mike Payton has advised in response to queries from Members that the surface of the A20 was not changed at the time of the resurfacing - it is all stone mastic asphalt (SMA) which has the same noise reducing properties. However, what may be relevant is that the lower section (the 40 mph area) was not resurfaced, so it may be an older and more worn road surface. Mike Payton will check signage on the 40mph stretch to ensure that it is adequate

**4. To receive report (verbal) from the District Councillor**

Cllr McGarvey advised that there were no updates.

**5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960**

None.

**6. A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

**7. To approve as a correct record the Minutes of the Parish Council meetings on 7 July 2021**

**Members resolved to approve the minutes of the meeting on 7 July 2021.**

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below:

The Clerk advised that the new Parish notice board for the river area has been ordered.

The Clerk advised that she had not had a response from Farningham Oak and would seek to get a response. **(Action: Clerk).**

Cllr Pointer advised that SDC have agreed the location of the new bin in London Road and it is being installed shortly.

9. **To consider the following planning applications requiring comments and note the updated planning log:**

#### 9.1 Planning Applications

**Application: 21/02249/HOUSE**

**Deadline for response: 09/08/2021**

Site: Kuling Old Dartford Road Farningham KENT DA4 0EB

Development: New Outbuilding

**Members resolved to respond no comment.**

#### 9.2 Planning Log

Noted.

### 10 Finance Items for noting and decision

#### 10.1 Items paid and payable

**Members resolved to agree the items paid and payable as at Appendix A.**

#### 10.2 Budget for 2021/22

Noted.

#### 10.3 Photocopier

**Members resolved to contribute £100 per year towards the cost of the Clerk's photocopier which is a contribution to the leasing costs of the photocopier by Sundridge with Ide Hill Parish Council, the Clerk's other employer. (Action: Clerk)**

#### 10.4 Asset List

**Members agreed that the Clerk should draft an asset list following the advice received from the KALC Financial Advisor. (Action: Clerk)**

### 11 Items for decision and allocation of resources if necessary

#### 11.1 To discuss and agree next actions with regard to the flint wall

Members asked the Clerk to get a tree surgeon to advise on the trees in the area by the flint wall. **(Action: Clerk).** Members agreed not to proceed with the listing of the wall. Members agreed that following any advice that may be received from the tree surgeon the Parish Council should take action if necessary and the Clerk should seek quotes. **Members resolved to agree that the flint wall should be repaired as per the previously agreed quote from PAYE Stoneworks at a cost of £3,388 (wall repair) and £3,329 (repointing and resetting coping). (Action: Cllr Bourne)**

#### 11.2 To discuss and agree next actions with regard to the BT phone box

Members agreed to take no further action at the present time and await further advice from BT.

11.3 To discuss and agree next actions with regard to goal posts on Oliver Crescent

Members agreed that Cllr Salmon would do a survey of the residents of Oliver Crescent as to whether they would like goalposts on the green area and the Clerk should produce a survey. **(Action: Cllr Salmon and Clerk)**

11.4 To discuss and agree next actions with regard to parking on Alban Crescent

**Members agreed that the Clerk should write to West Kent Housing Association advising them of the situation. (Action: Clerk)**

11.5 To discuss and agree next actions with regard to a speed indicator device

**Members agreed to discuss the option of a speed indicator device at the meeting on 5 August 2021 with the Cllr Gough and the Highways Steward. (Action: Members attending meeting with Cllr Gough and Highways Steward).**

11.6 To discuss and agree next actions with regard to Christmas trees and lights

**Members resolved to spend up to £1,500 on the Christmas tree and lights. Clerk to confirm cost of tree with Lothlorien and ordered appropriate lighting. (Action: Clerk)**

11.7 To discuss and agree next actions with regard to venue and dates for the 2022 Council meetings

**Members resolved that the Parish Council meetings should take place at 7pm at Shand Hall and that the meetings should be on the following dates.**

Wednesday 12 January 2022

Wednesday 2 February 2022

Wednesday 2 March 2022

Wednesday 6 April 2022

Wednesday 4 May 2022

Wednesday 1 June 2022

Wednesday 6 July 2022

Wednesday 7 September 2022

Wednesday 5 October 2022

Wednesday 2 November 2022

Wednesday 7 December 2022

***Members resolved to extend the meeting.***

## **12. Items for report/noting**

### **12.1 Correspondence**

#### **12.1.1 General Correspondence**

Noted at Appendix B.

#### **12.1.2 Farningham Housing Needs Survey**

Members agreed to circulate and publicise the introduction giving the option of receiving the full survey via email from the Clerk. **(Action: Clerk)**

#### **12.1.3 Kent Police Rural Report**

Noted.

## **12.2 Celebrations**

### **12.2.1 Farningham Day 2021**

Cllr Salmon reported that there has been a lot of interest in the Farningham Day 2021. She has secured more stalls and had offers for help. Cllr Sha updated Members about the BBQ and it was confirmed that the butcher is doing the meat and accompaniments. Cllr Salmon confirmed that the St John's Ambulance would attend. Cllr Oztosun agreed to contact the police to see if they could attend.

The Mound needs to be cut and Lothlorien advised that it needs cutting more regularly than the churchyard. Lothlorien can only cut the mound with specialist equipment due to the state of area and it will cost an additional £200. **Members agreed that Cllr Bourne should confirm the cutting of the mound at the additional cost of £200. (Action: Cllr Bourne)**

### **12.2.2 Eynsford Joint Event 2022**

Cllr Oztosun advised he attended a meeting last week where the jobs were allocated amongst the members of the committee.

## **12.3 Laura Trott MP**

Cllr Bourne advised that Laura Trott MP is due to attend the village on Tuesday 10 August 2021.

## **12.4 Trident**

**Members agreed that Cllr Pointer should take over the writing the report on behalf of Farningham Parish Council for the Trident. (Action: Cllr Pointer)**

## **12.5 Dates for meetings 2021**

Noted at Appendix C.

**13. Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Cllr Bourne advised that the Streetlighting contract is up for renewal next year and would investigate the contract further. **(Action: Cllr Bourne)**

**14. Date of next meeting Wednesday 6 October 2021 at 7.00pm at Shand Hall.**

## Appendix A – Items Paid and Payable

### Items Paid between 2 July and 2 August 2021

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
26	Bank charges	14/07/2021		FPC Current Account (HB)		Bank charges	Handelsbanken	X	8.65	0.00	8.65
21	Electricity Charges	19/07/2021		FPC Current Account (HB)		Electricity supply	Streetlights	S	132.22	26.44	158.66
18	Clerk's salary (net)	19/07/2021		FPC Current Account (HB)		Clerk's salary	Mrs A Barlow	X	0.00	0.00	0.00
22	Maintenance Assets/Ope	23/07/2021		FPC Current Account (HB)		Amenity Area Maintenance	Lothlorien Landscapes	S	230.00	46.00	276.00
23	Churchyard Grasscutting	23/07/2021		FPC Current Account (HB)		Churchyard maintenance	Lothlorien Landscapes	S	520.00	104.00	624.00
24	Lamp replacements and	23/07/2021		FPC Current Account (HB)		Street Light Repair	Streetlights	S	2,898.00	579.60	3,477.60
25	Computer	23/07/2021		FPC Current Account (HB)		Accounts package	Scribe Accounts	S	288.00	57.60	345.60
29	Farningham Day	23/07/2021		FPC Current Account (HB)		Printing	Mrs E Bourne	S	81.42	16.28	97.70
20	Clerk's salary (net)	23/07/2021		FPC Current Account (HB)		Clerk's salary	Mrs A Barlow	X	732.35	0.00	732.35
27	Farningham Day	23/07/2021		FPC Current Account (HB)		Entertainer	Denise Smith	X	75.00	0.00	75.00
28	Computer	23/07/2021		FPC Current Account (HB)		Computer expenditure	Mrs E Bourne	X	104.01	0.00	104.01
30	Travel and subsistence	23/07/2021		FPC Current Account (HB)		Mileage	Mrs A Barlow	X	49.00	0.00	49.00
31	Telephone/Broadband	23/07/2021		FPC Current Account (HB)		Telephone and Broadband	Mrs A Barlow	X	59.95	0.00	59.95
32	Postage/Stationery/Print	23/07/2021		FPC Current Account (HB)		Office stationery	Mrs A Barlow	X	16.59	0.00	16.59
34	Salary On Costs (Tax, NI	23/07/2021		FPC Current Account (HB)		Tax/NI	HM Revenue and Custom	X	695.52	0.00	695.52
<b>Total</b>									<b>5,890.71</b>	<b>829.92</b>	<b>6,720.63</b>

### Items to be paid

	Payee	Description	Net	VAT	Total
1.	Parish Notice Board Company	New Notice board 50% of invoice payable immediately	1900	380	2280
2.	E Bourne	Reimbursement for printing of flyers – Farningham Day	36.48	7.30	43.78
3.	E Bourne	Printing of signs and flyers for Farningham Day	79.11	11.99	91.10
4.	Lothlorien	Grass cutting -	115	23	138
5.	Mrs A Barlow	Clerk's Expenses	145.31		145.31

## Appendix B

### Farningham Parish Council Correspondence List

2 July to 30 July

1. SDC - Rural Housing Week - a new guide for Parish Councils
2. KALC - NATIONAL CSSC Green Message - NFIB Cyber Bulletin - 7 July 2021
3. NALC NEWSLETTER
4. SDC - Development Control Committee - 1 July 2021 – Minutes
5. SDC - Cleaner & Greener Advisory Committee - 29 June 2021 – Minutes
6. NALC CHIEF EXECUTIVE'S BULLETIN
7. SDC - Minutes - Cabinet - 9 July 2021
8. Sevenoaks District Council: Council makes plans should leisure trust fold
9. SDC - Development & Conservation Advisory Committee - Minutes - 6 July 2021
10. SDC - London man fined for dumping waste in South Darent
11. Community Connectors Newsletter
12. KALC CEO Bulletin - July 2021
13. NALC CHIEF EXECUTIVE'S BULLETIN
14. Kent Plan Bee Newsletter - June 2021
15. Sevenoaks District Council: Sun shines for civic service
16. KALC - Covid-19 Recovery/Re-opening Funding
17. Community Connectors
18. NATIONAL CSSC Green Message - NCTPHQ UK Protect Bulletin - 23 Jul 2021
19. SDC - Audit Committee – 15 July 2021 – Minutes  
Council – 20 July 2021 – Minutes
20. Sevenoaks District Council: Bradbourne Lakes update
21. SDC - Scrutiny Committee - 13 July 2021 – Minutes
22. Sevenoaks District Council: Free Family Fun Days are a big hit!
23. Crossroads Care Kent - Summer 2021 Newsletter
24. Community Connectors
25. SDC - Development Control Committee – 22 July 2021 – Minutes
26. SDC - Portfolio Holder Decision – 03(2021/22) – Policy relating to Intermediate Housing (affordable housing) in the District

For the latest update on the Covid19 pandemic visit:

<https://www.nalc.gov.uk/our-work/coronavirus-page>

## **Appendix C**

2021 Full Council meetings to be held at Shand Hall at 7pm:

**Wednesday 6 October**

**Wednesday 3 November**

**Wednesday 1 December**

Following the Council's agreement of the Section 101 delegation these meetings will be held via zoom to discuss any planning applications, if required, that have a deadline before the following Full Council Meeting. Members of the public who wish to make representation about a planning application will be able to attend (via zoom).

**Wednesday 18 August**

**Wednesday 1 September**

**Wednesday 15 September**

**Wednesday 20 October**

**Wednesday 17 November**

**Wednesday 15 December**