

Minutes of the Meeting of the Parish Council of Farningham held virtually on the 'Zoom' platform on Wednesday 3 February 2021 at 7.00pm

Present: Cllrs Liz Bourne (Chair), Daryl Burns, Philip McGarvey (District Councillor), Latif Oztosun, Sam Pointer and Carol Salmon

Apologies: Cllr Krish Shanmuganathan

In attendance: Cllr Roger Gough (County Councillor) (in part), Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllr Krish Shanmuganathan.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr McGarvey declared that he is on the Parochial Church Council.

Cllr Bourne declared a pecuniary interest in that she is employed by the company who purchased the insurance broker, Came & Company used by the Parish Council.

As Cllr Gough had not arrived at the meeting it was agreed to take Agenda Item 3.0. later in the Agenda.

4. To receive report (verbal) from the District Councillor

Cllr McGarvey advised that there were no further updates since the new year. He advised Members that they could have access to the Sevenoaks planning list if they wished to do so. Kent Highways have some webinars taking place on their new road safety policy.

5. A Public Open Session. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

6. To approve as a correct record the Minutes of the Parish Council meeting on 13 January 2021
Members resolved to approve the minutes of the meeting on 13 January 2021.

3. To receive report (verbal) from the County Councillor

- A20 lays - Members raised the dirty and unhygienic state of laybys on the A20, both in the recently extended one on Farningham Hill and in the one approaching Brands Hatch. These are both used as overnight stops by lorries and vans and neither provide toilet facilities. Cllr Gough advised that the provision of toilet facilities in such areas was not practical for a number of reasons and suggested that Sevenoaks District Council be approached to provide enhanced cleaning in these areas.
- M25 Junction 3 – Cllr Gough advised that he had spoken to Simon Jones, Head of Highways at KCC who was still undecided under which funding stream the work would be carried. A lot of the work is carried out around the junction by Connect Plus, and Highways England will need to discuss any proposals with them as it may affect the current contract. Cllr Gough advised that the speed/traffic surveys cannot be carried out due to the restrictions of the Covid19 pandemic. The plan is that they will be carried out as soon as the restrictions are lifted.
- Cllr Gough advised that Kent County Council is launching their Vision Zero Road Safety Strategy 2020-26.
- Cllr Gough advised that the KCC will be voting on the precept next week.

Cllr Gough left the meeting.

7. To take Matters arising from the Minutes where these are not covered under the subject headings below

6.16 Members resolved that the Officers liability insurance should remain at £500,000. The premium for all FPC's insurances will remain set at £1,199.29. (Action: Clerk)

Cllr Bourne abstained from the vote.

8. To consider the following planning applications requiring comments and note the updated planning log:

8.1 Application: SE/21/00011/HOUSE

Deadline for response: 4 February 2021

Site: Gorsebank White Post Hill Farningham KENT DA4 0LB

Development: Demolition of existing conservatory with single storey front and rear extensions, rear terrace, alterations to fenestration and internal alterations.

Members resolved to respond "No Comment" to this application.

8.2 Application: SE/21/00048/HOUSE

Deadline for response: 5 February 2021

Site: The Beacon 46 London Road Farningham KENT DA4 0JP

Development: Single storey side and rear extension to garage

Members resolved to respond "No Comment" to this application.

8.3 Application: SE/20/03737/HOUSE

Deadline for response: 18 February 2021

Site: Hillfield Gorse Hill Farningham KENT DA4 0JU

Development: Double story side extension with pitch roof to front and rear and a single dormer window.

Members resolved to respond "No Comment" to this application.

8.4 Application: SE/21/00190/HOUSE

Deadline for response: 18/02/2021

Site: Springfield 16 Horton Way Farningham KENT DA4 0DQ

Development: Proposed rear extension to replace existing conservatory, includes a flat roof with sky-lights. Loft conversion to facilitate two dormers to the rear and one to the front with access to a small balcony

Members resolved to respond "No Comment" to this application.

8.5 To note the Planning log

Noted.

9. Finance Items for noting and decision

9.1. Items paid and payable

Members resolved to agree the items paid and payable as at Appendix A.

9.2 20/21 Budget at 28 January 2021

Members noted the current for 2020/21.

9.3 To agree the 2021/22 Budget

Members resolved to adopt the 2021/22 Budget.

10. Items for decision and allocation of resources if necessary

10.1 To discuss and agree next actions with regard to the registration of Parish property

Members agreed that Cllr Bourne should write to the Village Hall Committee to confirm the information regarding the deeds of the properties. (Action: Cllr Bourne)

10.2 To discuss and agree next actions with regard to the Farningham village traffic improvement scheme

Members agreed that as Cllr Krish Shanmuganathan was unable to attend the meeting due to illness the matter would be discussed at a later meeting. Members agreed that the Clerk should meanwhile send the proposal to Kent Highways for their consideration. (Action: Clerk)

10.3 To agree the dates for the meetings 2021

Members resolved to agree the dates as at Appendix B.

10.4 To agree the internal procedures for Agenda, Papers, and Minutes

Members resolved to agreed the internal procedures as presented.

11. Items for report/noting

11.1 Correspondence

11.1.1 KALC - Call for capital project ideas - located in Kent and Medway

Members agreed to submit the proposed remedial works to the wall of the Village Hall/ Market Meadow for a capital project idea.

11.1.2 General correspondence

Noted at Appendix C.

12. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

None.

13. Date of next meeting Wednesday 3 March 2021 (via zoom)

There being no further business the meeting closed at 21:20.

Appendix A

| Payee | Description | Net | Vat | Total |
|--------------|--------------------------------------|------------|------------|--------------|
| A Barlow | Clerk's salary | TBA | | |
| A Barlow | Clerk's Expenses | 100.56 | | £100.56 |
| | Zoom pro for Parish Council February | | 14.39 | |
| | Mobile phone February | | 59.00 | |
| | Acrobat Pro DC February | | 15.17 | |
| | Land Registry fee £6 x 2 | | 12.00 | |

Farningham Parish Council

Dates of Parish Council meetings on Wednesdays in 2021:

Meetings commence at 7.45pm start if in the Village Hall or at 7.00pm if via 'Zoom' link

Wednesday 13 January

Wednesday 3 February

Wednesday 3 March

Wednesday 7 April

Wednesday 5 May

(Annual Parish Meeting)

Wednesday 2 June

Wednesday 7 July

Wednesday 4 August

Wednesday 1 September

Wednesday 6 October

Wednesday 3 November

Wednesday 1 December

Wednesday 17 February

Wednesday 17 March

Wednesday 21 April

Wednesday 19 May

Wednesday 16 June

Wednesday 21 July

Wednesday 18 August

Wednesday 15 September

Wednesday 20 October

Wednesday 17 November

Wednesday 15 December

The dates for meetings listed in **red** will only be held if business warrants it, for example if the Parish Council needs to discuss a planning application in order to meet a deadline set by Sevenoaks District Council

Appendix C

Farningham Parish Council Correspondence List

09/02/21 to 28/01/21

1. SDC Councilors Briefing 08/01/21 – sent to all Cllrs
2. SDC - Vaccination Sites – sent to all Cllrs
3. SDC - 32(2019/21) - Altering the discretionary grant maximum associated with the Council's Private Sector Housing Assistance Policy (20/22)
4. SDC - Licensing Committee – 5 January 2021 – Minutes
5. NALC Chairman - OPEN LETTER TO ALL COUNCILLORS – sent to all Cllrs
6. Community Connectors Newsletter
7. BUSINESS ALERT from KCC - HMRC Phishing Scam
8. Streetworks -Temporary Road Closure - Tinkerpot Lane, West – sent to all Cllrs
9. NALC CORONAVIRUS UPDATE - Local Council Elections
10. SDC - Cabinet - 14 January 2021 - Draft Minutes
11. SDC - Development Control Committee – 7 January 2021 - Minutes
12. Gatwick In Touch Newsletter
13. NALC CHIEF EXECUTIVE'S BULLETIN
14. SDC - A Kent Guide to Developing Homes in Rural Communities
15. SDC - FW: STC Climate Change priorities and Hybrid Meeting Equipment
16. SDC Members' Update - 19 January – sent to all Cllrs
17. KALC - KCC Member Briefing - Environment Update January 2021
18. Streetworks - Temporary Road Closure - Fawkham Road, Fawkham - – sent to all Cllrs
19. KALC CEO Bulletin - January 2021
20. KALC -Covid19 vaccine update - NHS Kent and Medway – sent to all Cllrs
21. Streetworks - Temporary Road Closure - Rogers Wood Lane, Fawkham – sent to all Cllrs
22. SDC - Scrutiny Committee – 12 January 2021 – Minutes
23. SDC - Cleaner & Greener Advisory Committee – 19 January 2021 – Minutes
24. KALC - KCC Trading Standards Alert - Keep staff and customers safe
25. NALC CHIEF EXECUTIVE'S BULLETIN
26. KALC - COVID report + last week mortality / NHS report – sent to all Cllrs
27. Streetworks - Emergency Road Closure - High Street, Farningham – sent to all Cllrs
28. Community Connectors newsletter 27 January
29. SDC - 33 (2019/21) – Reallocation of affordable gains to support delivery of another project
34 (2019/21) – S106 affordable housing planning gains spending proposal
35 (2019/21) – ‘Supporting Housing Delivery and Public Service Infrastructure’ Government consultation response

For the latest update on the Covid19 pandemic visit:

Coronavirus (nalc.gov.uk)